

# Stow Fourth of July Parade Entry Form

Theme: **SALUTE TO OUR VETERANS**

Tuesday, July 4, 2017

(PRINT) Name of Entry			
Primary Contact Person		Title	Phone: (    )
Address, City, State, Zip			Email:
<b>ENTRY INFORMATION</b>		<b>HANDOUT INFORMATION</b>	
<b>VEHICLE INFORMATION</b>		Will you be handing out candy, leaflets, marketing items, etc. <input type="checkbox"/> YES <input type="checkbox"/> NO	
<b>EACH ENTRY WILL BE LIMITED TO THREE VEHICLES OR UNITS</b>		<b>If YES a \$50 handout fee is required.</b> A check made payable to the <b>CITY OF STOW</b> MUST ACCOMPANY THIS ENTRY FORM.	
Please provide dimensions of each vehicle that will be a part of your entry.		<b>REGISTRATION DEADLINE MAY 31, 2017</b>	
Number of Cars _____		Entries must be filled out, signed and received by the deadline for you to be included in the parade lineup.	
Other Vehicle Type(s) and Length(s) _____		<b>NO ENTRIES WILL BE ACCEPTED AFTER THE DEADLINE</b>	
		Please send completed entry forms to:	
<b>ALL VEHICLES IN THE PARADE MUST BE IDENTIFIED AS PART OF YOUR ENTRY &amp; WE ASK THAT YOU DECORATE THEM BY THEME OR IN A PATRIOTIC MANNER</b>		Stow Fourth of July Parade - 3760 Darrow Road - Stow, OH 44224 or <b>DROP OFF</b> at Stow Parks & Recreation Office at address above.	
<b>MARCHING UNITS/WALKERS/DANCERS</b>		<b>REGISTER ONLINE AT: <a href="http://StowOhio.RecDesk.com">StowOhio.RecDesk.com</a></b>	
Total Number of Marchers/Walkers/Dancers _____		<b>EMAIL: <a href="mailto:stowparade@stow.oh.us">stowparade@stow.oh.us</a></b>	
<b>WILL YOU BE PLAYING MUSIC?</b>		<b>Person responsible for the entry must sign Indemnification Clause and Rules Acceptance below:</b>	
<input type="checkbox"/> YES <input type="checkbox"/> NO		I/We shall indemnify and save the Kiwanis Club of Stow-Munroe Falls, GMS Management Co. Inc., Pappas Realty Co., Developers Diversified Inc. and the City of Stow harmless from legal action, damages, loss, liability, and any other expenses in connection with loss of life, bodily or personal injury, or property damage arising from or out of the use of the Stow-Kent Shopping Center, Stow Community Shopping Center, and Stow Plaza occasionally wholly or in part by any negligent act or omission claiming through them.	
<b>WILL YOUR ENTRY BE JUDGED FOR AN AWARD</b>		<b>I have read, understand, and will abide by the parade rules and procedures. Failure to do so will lead to my/our immediate dismissal</b>	
<input type="checkbox"/> YES <input type="checkbox"/> NO		Print name _____	
<b>PLEASE CHECK ONE:</b>		Signature _____	
<input type="checkbox"/> Commercial <input type="checkbox"/> Non Commercial			
<input type="checkbox"/> Youth Group			
I have written a script for the announcer about this entry on the back of this form or I have attached a separate sheet.			
<input type="checkbox"/> YES <input type="checkbox"/> NO			

# The Stow Fourth of July Parade Procedures

First and foremost, the Stow Fourth of July Parade celebrates America, its history, and its freedom. Therefore, participants in the parade must observe proper protocol when displaying the American flag.

1. All participants must be pre-registered and have been assigned a line-up number in order to enter the assembly area or drop off zone at Stow-Kent Shopping Center the day of the parade.
2. Participants that are being dropped off for the parade will be directed to a designated drop-off zone at Stow-Kent. Those needing to park will be directed to park at Macy's.
3. A \$50.00 hand-out fee is required of all entries **that will distribute any item, including literature, candy and promotional items, either in the assembly area or down the parade route.** This fee must be paid at the time of registration.
4. **NO ITEMS MAY BE THROWN FROM VEHICLES IN THE PARADE. THIS IS A SAFETY ISSUE.** Candy or other objects may only be distributed by walkers in the outside curb lanes of the parade route.
5. All parade participants **MUST** keep up with the pace of the parade as it goes down the route. Whether you are walking, marching, riding or driving, you must remain with your entry, and keep up with the unit in front of you.
6. The Parade Committee reserves the right to limit the number of vehicles that any one entrant has in the parade to a **MAXIMUM OF THREE VEHICLES OR UNITS.** Any vehicles above three must have prior permission from the Parade Coordinator. Vehicles not designated on the registration form or in excess of three without prior permission will not be allowed down the parade route.
7. Floats must be designed to allow for a minimum of 180 degree forward field of view for the driver.
8. Use of tobacco products, illegal drugs, and/or alcohol is prohibited on floats, parade vehicles or in the assembly area.
9. There shall be no portable flammable liquid containers, fire, or open flames on the parade units or in the assembly area. All fueling is to be performed prior to arrival.
10. Careless or reckless operation of a vehicle is prohibited in the parade. Drivers of parade unit vehicles must remain behind the wheel of their vehicles for the entire length of the parade. The driver of any vehicle in the parade must have a valid driver's license and be no less than 18 years of age. Liability insurance coverage is required for any motorized vehicle participating in the parade. All riding participants, whether sitting or standing, must be provided with a firm handhold. **Safety First!!**
11. Parade officials will wear clearly identifiable shirts and/or vests the day of the parade. These individuals will provide assistance and will resolve any problematic situations. Their decisions will be final.

**THANK YOU FOR YOUR ADHERENCE TO OUR PARADE PROCEDURES!!!**

# The 59th Stow Fourth of July Parade Rules

- Theme:** SALUTE TO OUR VETERANS
- Event Date:** Tuesday, July 4, 2017. Kickoff is at 10:00 a.m.
- Event Location:** The Parade starts on Route 59 at Stow-Kent Shopping Center and travels west past Holy Family Church.
- Event Sponsors:** City of Stow and the Kiwanis Club of Stow-Munroe Falls.
- Contact:** Stow Parks & Recreation at 330.689.5100; [stowparade@stow.oh.us](mailto:stowparade@stow.oh.us) or [funinstow.com](http://funinstow.com)
- Assembly Area:** Parade entries will line up in the parking lot at Stow-Kent Shopping Center and use only the Fishcreek Road entrance. All non-parade vehicles should park in the north or south parking lots of Macy's.
- No Selling:** There shall be no selling of food or product by parade participants in the parking lot unless by express permission.
- Assembly Time:** Entries that have signed up to be judged must arrive by 8:00 a.m., ready to be judged. All other entries must arrive in the assembly area no later than 8:30 a.m. Kent Road will be blocked off to outside traffic at 9:15 a.m.
- Line-Up Position:** A line-up number will be mailed or emailed to the contact person for each registered entrant one week before the parade. Please know your line-up number the day of the parade..
- Fees:** Those entries **that will distribute any item, including candy, literature, and promotional items** are **REQUIRED** to pay a \$50.00 "hand-out" fee. This fee must be paid at the time of registration. Checks should be made payable to the City of Stow.
- Reviewing Stand:** All entries will be announced when they pass the reviewing stand located at Kent and Elm Roads. **Please provide this announcement information along with your entry form.**
- Judging:** All entries to be judged will be judged in the assembly area on: **use of theme/patriotism, appearance, and originality.** Winners will be announced before the parade kicks off and at the reviewing stand. A cash prize will be awarded to the one entry judged to be the "**Best of Parade.**" Trophies will be awarded for first, second and third place in the following categories.
- |            |                |              |
|------------|----------------|--------------|
| Commercial | Non-commercial | Youth Groups |
|------------|----------------|--------------|
- Entry Deadline:** **MAY 31, 2017.** Anyone wishing to participate in the parade must register by submitting an application, paying any required fees, and receiving a line-up number. Those that submit an application after the deadline must pay a late fee of \$100. Those not pre-registered **WILL NOT** be allowed to participate in the parade.