

# Stow Fourth of July Parade Entry Form

Theme: WELCOME TO THE SIXTIES (Celebrating the Parade's 60th Year)

Wednesday, July 4, 2018

(P R I N T) Name of Entry			
Primary Contact Person		Title	Phone: (     )
Address, City, State, Zip		Email:	
<b>ENTRY INFORMATION</b>		<b>HANDOUT INFORMATION</b>	
<b>VEHICLE INFORMATION - Due to reduced available space</b> <b>EACH ENTRY WILL BE LIMITED TO TWO VEHICLES OR UNITS</b> Please provide dimensions of each vehicle that will be a part of your entry. Number of Cars _____ Other Vehicle Type(s) and Length(s) _____ _____ _____ <b>ALL VEHICLES IN THE PARADE MUST BE IDENTIFIED AS PART OF YOUR ENTRY &amp; WE ASK THAT YOU DECORATE THEM BY THEME OR IN A PATRIOTIC MANNER</b>		Will you be handing out candy, leaflets, marketing items, etc. <input type="checkbox"/> YES <input type="checkbox"/> NO <b>If YES a \$50 handout fee is required.</b> A check made payable to the <b>CITY OF STOW</b> MUST ACCOMPANY THIS ENTRY FORM.	
		<b>REGISTRATION DEADLINE MAY 31, 2018</b>	
		Entries must be filled out, signed and received by the deadline for you to be included in the parade lineup. <b>NO ENTRIES WILL BE ACCEPTED AFTER THE DEADLINE</b> Please send completed entry forms to: Stow Fourth of July Parade - 3760 Darrow Road - Stow, OH 44224 or <b>DROP OFF</b> at Stow Parks & Recreation Office at address above.	
<b>MARCHING UNITS/WALKERS/DANCERS</b> Total Number of Marchers/Walkers/Dancers _____		<b>REGISTER ONLINE AT: <a href="http://StowOhio.RecDesk.com">StowOhio.RecDesk.com</a></b> <b>EMAIL: <a href="mailto:stowparade@stow.oh.us">stowparade@stow.oh.us</a></b>	
<b>WILL YOU BE PLAYING MUSIC?</b> <input type="checkbox"/> YES <input type="checkbox"/> NO		<b>Person responsible for the entry must sign Indemnification Clause and Rules Acceptance below:</b>	
<b>WILL YOUR ENTRY BE JUDGED FOR AN AWARD</b> <input type="checkbox"/> YES <input type="checkbox"/> NO		I/We shall indemnify and save the Kiwanis Club of Stow-Munroe Falls, GMS Management Co. Inc., Pappas Realty Co., Developers Diversified Inc. Meijer Stores Limited Partnership, Janet F. Mastroine, Trustee and the City of Stow harmless from legal action, damages, loss, liability, and any other expenses in connection with loss of life, bodily or personal injury, or property damage arising from or out of the use of the Stow-Kent Shopping Center, Stow Community Shopping Center, Stow Plaza, Meijer Stores, and Troyer Building occasionally wholly or in part by any negligent act or omission claiming through them.	
<b>PLEASE CHECK ONE:</b> <input type="checkbox"/> Commercial <input type="checkbox"/> Non Commercial <input type="checkbox"/> Youth Group		<b>I have read, understand, and will abide by the parade rules and procedures. Failure to do so will lead to my/our immediate dismissal from the parade.</b>	
Please write a script for the announcer about this entry on the back of this form or attach a separate sheet.		Print name _____ Signature _____	

# The 60th Stow Fourth of July Parade Rules

<b>Theme:</b>	<b>WELCOME TO THE SIXTIES</b>
<b>Event Date:</b>	Wednesday, July 4, 2018. Kickoff is at 10:00 AM
<b>Event Location:</b>	The Parade starts on Route 59 at Stow-Kent Shopping Center and travels west past Holy Family Church.
<b>Event Sponsors:</b>	City of Stow and the Kiwanis Club of Stow-Munroe Falls
<b>Contact:</b>	Stow Parks & Recreation at 330.689.5100; stowparade@stow.oh.us or www.funinstow.com
<b>No Selling:</b>	There shall be no selling of food or product by parade participants in the parking lot unless by express permission.
<b>Assembly Time:</b>	Entries that have signed up to be judged must arrive by 8:00 AM, ready to be judged. All other entries must arrive in the assembly area no later than 8:30 AM. Kent Road will be blocked off to outside traffic at 9:15 AM.
<b>Line-Up Position:</b>	A line-up number will be mailed or emailed to the contact person for each registered entrant one week before the parade. <b>All vehicles must be clearly MARKED as part of your entry. Please ensure you and all your group's participants know your line-up number and the name of your entry the day of the parade.</b>
<b>Fees:</b>	Those entries <b>that will distribute any item, including candy, literature, and promotional items</b> are <b>REQUIRED</b> to pay a \$50.00 "hand-out" fee. This fee must be paid at the time of registration. Checks should be made payable to the City of Stow. <b>Hand-out permission may be denied because of misuse in prior years.</b>
<b>Reviewing Stand:</b>	All entries will be announced when they pass the reviewing stand located at Kent and Elm Roads. <b>PLEASE PROVIDE THIS ANNOUNCEMENT INFORMATION ALONG WITH YOUR ENTRY FORM.</b>
<b>Judging:</b>	All entries to be judged will be judged in the assembly area and judged on: <b>use of theme/patriotism, appearance, and originality.</b> Winners will be announced before the parade kicks off and again at the reviewing stand. A cash prize will be awarded to the one entry judged to be the <b>"Best of Parade."</b> Trophies will be awarded for first, second and third place in the following categories. Commercial                                      Non-commercial                                      Youth Groups
<b>Entry Deadline:</b>	<b>MAY 31, 2018.</b> Anyone wishing to participate in the parade must register by submitting an application, paying any required fees, and receiving a line-up number. <b>Those that submit an application after the deadline must pay a late fee of \$100.</b> Those not pre-registered <b>WILL NOT</b> be allowed to participate in the parade.

# The Stow Fourth of July Parade Procedures

First and foremost, the Stow Fourth of July Parade celebrates America, its history, and its freedom. Therefore, participants in the parade must observe proper protocol when displaying the American flag.

1. All participants must be pre-registered and have been assigned a line-up number in order to enter the assembly area or drop off zone.
2. Participants that are being dropped off for the parade will be directed to a designated drop-off zone. Those needing to park will be directed to a designated area.
3. A \$50.00 hand-out fee is required of all entries **that will distribute any item, including literature, candy and promotional items, either in the assembly area or down the parade route.** This fee must be paid at the time of registration. **Hand-out permission may be denied because of misuse in previous years.**
4. **NO ITEMS MAY BE THROWN FROM VEHICLES IN THE PARADE. THIS IS A SAFETY ISSUE!** Candy or other objects may only be distributed by walkers in the outside curb lanes of the parade route.
5. All parade participants **MUST** keep up with the pace of the parade as it goes down the route. Whether you are walking, marching, riding or driving, you must remain with your entry, and keep up with the unit in front of you.
6. The Parade Committee reserves the right to limit the number of vehicles that any one entrant has in the parade. Due to reduced available space, each entry will be allowed a **MAXIMUM OF TWO VEHICLES OR UNITS.** Any vehicles above **two** must have prior permission from the Parade Coordinator. Vehicles not designated on the registration form or in excess of **two** without prior permission will not be allowed down the parade route. **All vehicles must be identified as belonging to the entrant.**
7. Floats must be designed to allow for a minimum of 180 degree forward field of view for the driver.
8. Use of tobacco products, illegal drugs, and/or alcohol is prohibited on floats, parade vehicles or in the assembly area.
9. There shall be no portable flammable liquid containers, fire, or open flames on the parade units or in the assembly area. All fueling is to be performed prior to arrival.
10. Careless or reckless operation of a vehicle is prohibited in the parade. Drivers of parade unit vehicles must remain behind the wheel of their vehicles for the entire length of the parade. The driver of any vehicle in the parade must have a valid driver's license and be no less than 18 years of age. Liability insurance coverage is required for any motorized vehicle participating in the parade. All riding participants, whether sitting or standing, must be provided with a firm handhold. ***Safety First!!***
11. Parade officials will wear clearly identifiable shirts and/or vests the day of the parade. These individuals will provide assistance and will resolve any problematic situations. Their decisions will be final.

**THANK YOU FOR YOUR ADHERENCE TO OUR PARADE PROCEDURES!!!**